

## **SUMMARY OF APPLICATION & RENEWAL REQUIREMENTS**

### **Advanced Practitioner – Workplace Arbitration**

#### **INITIAL QUALIFICATION REQUIREMENTS**

The applicant must meet the following requirements to be considered for Advanced Practitioner — Labor and Employment Arbitrator member status.

##### **General Requirements**

- Be a Practitioner Member of ACR in good standing, or meet the requirements for Practitioner Membership and apply simultaneously.
- Be a member of the Workplace Section in good standing.
- Affirm adherence to the ACR Standards of Practice and the ACR Ethics Review Process.

##### **Arbitration experience in the previous five (5) years**

- Submit verification of a minimum of thirty five (35) countable cases as an arbitrator or Hearing Officer in labor and/or employment issues within the previous five (5) years. Countable cases include final and binding awards, expedited awards, advisory awards, AAA/FMCS/PERB/Civil Service/NASD/private panel hearings, and selections as an arbitrator that settled or otherwise did not go to hearing. Countable cases can include both labor and employment arbitration cases, or either category of cases.
- Twenty five (25) of the countable cases must be written awards. No more than ten (10) of those written awards can be from the same parties.
- Submission of proof for all cases requires either a) appointment letters, or b) first/last pages of awards.
- Current members in good standing of the National Academy of Arbitrators (NAA) will be accepted as having the sufficient experience of countable cases, but must complete the remainder of the application.
- Labor-management advocates in current practice are not eligible for the AP Arbitrator member status.

##### **Other requirements**

- Submit a current resume or curriculum vitae detailing all current panels, training, recognition, and published articles.
- Service to the field in the past three (3) years; attest to twenty-four (24) hours of volunteer service as mentor, supervisor, volunteer, faculty, presenter or non-paid leader in ACR or other ADR organizations.
- Submit a non-refundable application fee of US\$75.00.

#### **RENEWAL**

A review of the Advanced Practitioner – Labor and Employment Arbitrator member's compliance with the requirements detailed below will be conducted every five (5) years. In order to maintain the Advanced Practitioner – Labor and Employment Arbitrator status, the member must:

- Be a Workplace Section member and an Advanced Practitioner Member in good standing with ACR; and
- Complete twenty-four (24) hours of continuing education on issues related to labor/employment arbitration (satisfied by CLE/CEUs, workshops, courses at accredited universities and graduate programs, attendance at conferences, teaching, etc.).

Association for Conflict Resolution, 5151 Wisconsin Ave., NW, Suite 500, Washington, DC 20016. For more information, you may contact the ACR Member Concierge Center at 202-464-9700, (option #2) or by email at: [membership@acrnet.org](mailto:membership@acrnet.org). Fax: (202) 464-9720.